

# FILLMORE CITY BUSINESS SAFETY INSPECTION SELF INSPECTION

Please complete and return with the Business License Application or Renewal

Business Name \_\_\_\_\_  
 Business Address \_\_\_\_\_  
 Phone Number \_\_\_\_\_ Date of Inspection \_\_\_\_\_

AREA OF INSPECTION	EXPLANATION	COMPLETED
<b>Extinguishers</b>		
Correct number/type/size	List size & type:_____. Within 75' of travel Date of last inspection:_____	<input type="checkbox"/> - Yes
Current inspection tags	To be tested annually by a licensed contractor	<input type="checkbox"/> - Yes
Property mounted	Mounted more than 6" & less than 5' off the floor	<input type="checkbox"/> - Yes
<b>Exits/Aisles</b>		
Hallways/Exits clear of obstructions	All exits & hallways are to remain clear & free of obstructions (boxes, storage, deliveries, etc.)	<input type="checkbox"/> - Yes
Exit doors unlocked	Exit doors requiring a key to open from the inside must be unlocked during business hours	<input type="checkbox"/> - Yes
Exit signs illuminated	Exit signs shall be illuminated at all times, including power outages	<input type="checkbox"/> - Yes
No storage under exit stairs	Storage of combustible materials under stairs is not permitted	<input type="checkbox"/> - Yes
<b>Electrical equipment</b>		
Extension cords	Extension cords shall not be used as permanent wiring for a period of greater than three days. Light strips & surge protectors are allowed.	<input type="checkbox"/> - Yes
Access circuit breaker panel box	Must maintain a 36" clearance around electrical panel	<input type="checkbox"/> - Yes
Circuit breakers	Never tape circuit breakers open. Open holes in the circuit breaker panel shall be filled with an approved plug	<input type="checkbox"/> - Yes
Electrical outlets	All electrical outlets and junction boxes shall have covers	<input type="checkbox"/> - Yes
<b>Storage</b>		
Compressed gas cylinders	Compressed gas cylinders must be chained to the wall or other solid object. Cap cylinders when not in use	<input type="checkbox"/> - Yes <input type="checkbox"/> - NA
No storage in furnace room/stairwells	Storage of combustible materials inside of the furnace room or under stairwells is not permitted (boxes, equipment, etc)	<input type="checkbox"/> - Yes <input type="checkbox"/> - NA
<b>Miscellaneous</b>		
Building address must be posted	Visible and legible from the road fronting the property	<input type="checkbox"/> - Yes
Portable space heaters	Keep combustible materials away from portable heaters	<input type="checkbox"/> - Yes <input type="checkbox"/> - NA
Garbage dumpster location	To be no less than 10' from the building	<input type="checkbox"/> - Yes <input type="checkbox"/> - NA
<b>Fire Protection Systems</b>		
Alarm systems (Annually)	Alarm Systems, Standpipes, & Fire Sprinkler Systems shall be inspected & tagged, at the intervals indicated, by a licensed contractor. Documentation required upon request.	<input type="checkbox"/> - Yes <input type="checkbox"/> - NA
Sprinklers (Annually)		<input type="checkbox"/> - Yes <input type="checkbox"/> - NA
Standpipes (Every 5 years)		<input type="checkbox"/> - Yes <input type="checkbox"/> - NA
Ceiling tile in place as designed	If the building has a sprinkler system, than all ceiling tiles must be in place	<input type="checkbox"/> - Yes <input type="checkbox"/> - NA

I hereby certify that the information above is true and correct to the best of my knowledge. I understand that if deemed necessary, a random fire inspection may be conducted on my premises by the Fillmore City Volunteer Fire Department personnel after they have notified me.

Name of Manager/Owner: \_\_\_\_\_  
 Signature: \_\_\_\_\_

Title: \_\_\_\_\_  
 Date: \_\_\_\_\_

\_\_\_\_ By checking here, I am indicating that I would like to have a fire inspection conducted at my facility by a representative from the Fillmore City Volunteer Fire Department.